

**Remember these rules and guidelines when attending a Dane County 4-H
Horse & Pony sponsored clinic at Alliant Energy Center
or Mandt Equestrian Center:**

Horses:

1. A **current coggins** report is required and a copy must be left with the clinic coordinator.
2. A **livestock premises ID number** is required. Make sure you have this number either for your own property or get the number from your boarding facility that you board your horse at. If you do not have one, you will need to apply for one. [More information and Premises ID application here.](#)
3. Clean all manure from near your trailer and walkway prior to leaving.
4. Horses may not be unattended at your trailer.
5. Only the horse/pony registered for the clinic may be on the grounds
6. Keep horses off grassed areas.
7. Training aides are not recommended when attending a clinic. The clinician may excuse a participant if unsafe training aides are used.
8. The clinician or Horse and Pony Education Committee member may excuse a participant if their horse is unsafe or unmanageable.

Youth participants and Adults:

1. Youth 15 years and younger must be accompanied by a parent, legal guardian or responsible adult.
2. Contact the clinic coordinator a minimum of 48 hours in advance if you are unable to attend the clinic you registered for. If a registered youth does not show up and has not contacted the clinic coordinator they will have double the hours of the clinic deducted from their educational hour total.
3. SEI approved helmets are required for riders and in-hand trail members.
4. Youth are expected to wear appropriate clothing including boots and long pants if riding western and breeches or jodhpurs if riding hunt, saddle seat or dressage. In-hand handlers and helpers must wear long pants and boots or close toed shoes. **No shorts or tank tops allowed.**
5. Bring your education card, fill out necessary info and have the clinician sign it after the clinic ends.
6. Youth and parents are to be respectful to the clinician, other participants and volunteer staff at all times. Disrespect is not tolerated and you may be excused for disrespectful behavior.
7. Please be on time, tacked and ready to enter the ring at the start of your clinic. Contact the clinic coordinator if you become delayed.
8. Make sure you have the appropriate tack in functioning order to participate in the clinic.
9. Auditors are welcome and do not need to register for a clinic. If you audit make sure you sign in or it will not count.
10. Absolutely NO CELL PHONE USE while auditing or participating in a clinic.

General:

1. Alliant Energy Center:
 - a. Parking fees are waived if you tell the lot attendant at Alliant Energy Center that you are attending a 4-H Horse & Pony Clinic.
 - b. Please enter through the main gate on Rimrock and use the South Lot 2 or Southeast parking lot.
2. Pets are NOT welcome at any clinic.

Horse and Pony Clinic Questions?

Contact the Dane County 4-H Horse and Pony Education Committee:

- Jolene Doerfer, Horse & Pony Education Committee Chairperson, jodoerfer@yahoo.com

4-H Code of Conduct

As a 4-H participant, I will:

- Be curious to learn
- Be respectful to self and others
- Work to positively resolve problems or differences
- Accept guidance from Extension volunteers and staff
- Follow program rules, curfews, dress codes, policies, and rules of the facility being used.
- Use appropriate language, exhibit good sportsmanship, and be a positive role model.
- Comply with local, state and federal laws.
- Follow safety rules
- Abstain from use of alcohol, illicit drugs, and tobacco during 4-H events and activities.
- Fully participate in scheduled activities and orientations.
- Respect others' property and privacy rights.
- Abstain from child abuse (physical, sexual, emotional and neglect), harassment, hazing and bullying.
- Refrain from all sexual activity/contact
- Accept personal responsibility for behavior including any financial damage.

Appreciation for our 4-H volunteers!

- Many volunteers are involved in planning and running educational clinics. Please be considerate to those who are giving their time to the youth of Dane County.
- The Dane County 4-H Horse & Pony Education Committee strives to provide quality educational opportunities for all Horse & Pony members. This includes Horse & Pony project members that may not want to participate at the Dane County Fair. All educational events/clinics are open to participation and auditing by any youth that is a member of the Horse & Pony project.