

Master Gardener Volunteer Hours Timesheet

Thank you for your volunteer service. You make a difference!

MGV Students - 24 hours minimum + MAMGA Event

- 12 hours by June 30. Remaining 12 hours due Aug 31
- 8 hours Teaching Garden at Fen Oak UWEX
- 8 hours school garden or community garden
- 5 elective hours at approved sites
- 3 hours at approved Farmers Market
 - All hours after Oct 1, start new sheet for the following year.

<u>All MGVs</u> - 24 volunteer hrs + 10 hrs continuing education

Recording sheet due October 1.

All hours after Oct 1, start new sheet for the following year.

Name	
Email	
Phone	
Address	
City	
Zip	

You MUST use this form to record all volunteer hours.

If you need a second sheet, go to UWEX website at https://dane.uwex.edu/horticulture/volunteer Click on the link MGVTimesheet fillable. You may fill in the PDF form, save, and email as an attachment to ottem@countyofdane.com OR fax to 608-224-3727, OR print a copy, and mail form to: Dane Co UWEX MGV Hours, 5201 Fen Oak Dr Ste 138, Madison WI 53718

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	Community	Support	<u>Youth</u>	Continuing	Activity and Location BE SPECIFIC! Describe job and location.
	Education	Services Hrs	Education	Education	Include the name of the school, the name of the community
Date	<u>Hrs</u>	I helped w/	<u>Hrs</u>	<u>Hrs</u>	garden, and/or address. Also tell us exactly what you did at the
	I taught	something	I did <u>direct</u>	recertifying	site. If an event, record the name of event and specific location.
	something		work with kids	MGVs only	site. If all event, record the name of event and specific location.
				MAMGA Event Attended:	
				(required for MGV Students only)	
	Column 1 Total:	Column 2 Total:	Column 3 Total:	Column 4 Total:	Total Volunteer Hours: (add columns 1, 2, and 3)
					Record in full and ½ hour increments only

Non-Disclosure Statement: Under the Wisconsin Public Records Law, UWEX ordinarily must release lists in its custody to the public upon request. Your name, address & telephone number may be included on such lists unless you request confidentiality in writing. UWEX will, to the extent possible under the Wisconsin Public Records Law, withhold client names from lists if requested. If you want your name, address and telephone number withheld from lists released upon request, please check the box below.

☐ I do NOT want UW-Extension to reveal my name, address or telephone number to the public as part of a record or list.